

Government of the People's Republic of Bangladesh
Ministry of Civil Aviation & Tourism
CA -2 Section
Bangladesh Secretariat, Dhaka.
www.mocat.gov.bd

No.MOCAT/CA-2/IC-1/2004-636

Date:01.11.2015

From : Md. Abdur Rashid
Assistant Secretary

To : Chairman
Civil Aviation Authority of Bangladesh
Kurmitola, Dhaka.

Subject : **Permission to visit Singapore.**

Ref : Civil Aviation Authority of Bangladesh, No-CAAB/Ad/1-6 (37)/2015(part-4)/2558 date : 18.10.2015

Sir,

I am directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following Officer of Civil Aviation Authority of Bangladesh to attend 'Air Traffic management safety investment and analysis course' to be held in Singapore in accordance with the following date:

No	Name & Designation of the officer	Place	Purpose of Visit	Visit date (without transit period)
1.	Mr. Md. Ayub Khan Assistant Director	Singapore	To attend Air Traffic management safety investment and analysis course'.	02-06 November 2015 Or from the date of departure for 05 (Five) days.

2. He will be treated as on duty during the period of his visit. He will draw his pay, allowances and other charges in local currency; no part of it shall be drawn in foreign currency.
3. Accommodation Fees, Daily allowance expense 30 Singapore Dollar, breakfast, launch and office off day allowance expenses 40 Singapore Dollar in connection with the visit will be borne by the Singapore Government and with Air Ticket & other expenses will be borne by the Civil Aviation Authority of Bangladesh.
4. He will leave Dhaka for Singapore on above mentioned or nearest suitable date and return from said country on above mentioned or nearest suitable date.
5. This order is issued with the approval of the competent authority.

Yours sincerely



(Md. Abdur Rashid)
Assistant Secretary
Phone: 9549193

(PTO)

No.MOCAT/CA-2/IC-1/2004-636/1(10)

Date: 01.11.2015

Copy forwarded for kind information and necessary action to :

1. Foreign Secretary, Ministry of Foreign Affairs, Dhaka .
(Atten: Consular Section, Ministry of Foreign Affairs-with the request to issue note verbale for issuing necessary visa.)
2. H. E High Commissioner, High Commission of the People's Republic of Bangladesh, Singapore. (By Bag).
3. H.E. High Commissioner, High Commission of the People's Republic of Singapore, Dhaka.
4. Director General, Immigration & Passport, Agargaon, Dhaka.
5. Controllar, Foreign Exchange Policy Division, Bangladesh Bank, Dhaka.
6. P.S to Minister, Ministry of Civil Aviation & Tourism.
7. P.S to Secretary, Ministry of Civil Aviation & Tourism.
8. Mr. Md. Ayub Khan, Assistant Director, CAAB.
9. Assistant Programmer, Ministry of Civil Aviation & Tourism.
10. P.O to Additional Secretary(Admin & Tourism)/Joint Secretary(Biman/CA)/Deputy Secretary(CA), Ministry of Civil Aviation & Tourism.



(Md. Abdur Rashid)
Assistant Secretary
Phone: 9549193