

**(To be substituted by same number and date)**  
Government of the People's Republic of Bangladesh  
Ministry of Civil Aviation & Tourism  
CA -2 Section  
Bangladesh Secretariat, Dhaka.  
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No. MOCAT/CA-2/IC-1/2008-460

Date: 19.08.2015

From : Md. Abdur Rashid  
Assistant Secretary

To : Chairman  
Civil Aviation Authority of Bangladesh  
Kurmitola, Dhaka.

Subject : Permission to visit USA.

Ref : Civil Aviation Authority of Bangladesh, No-CAAB/Ad/1-6 (37)/2015(Part-3)/889 date : 10.08.2015

Sir,

I am directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following Officers of Civil Aviation Authority of Bangladesh to attend Factory Training in USA in accordance with the following date:

No	Name & Designaton of the officer	Place	Purpose of Visit	Visit date (without transit period)
1.	Mr. Mohammad Abdul Latif Aerodrome Officer (Fire)	USA	To attend Factory Training.	19-23 August 2015 or From the date of departure for 05 (Five) days.
2.	Mr. Md. Shafiqul Islam Assistant Engineer (E/M)			
3.	Mr. Bikash Chandra Mallick Assistant Engineer (E/M)			


2. They will be treated as on duty during the period of their visit. They will draw their pay, allowances and other charges in local currency; no part of it shall be drawn in foreign currency.

3. All expensess in connection with the visit will be borne by the Bangladesh Machine Tools Factory Ltd., House # 28/A-1 (4<sup>th</sup> floor), West Main Road, Banani, DOHS, Dhaka-1206.

4. They will leave Dhaka for the United state of America on above mentioned or nearest suitable date and return from said country on above mentioned or nearest suitable date.

5. This order is issued with the approval of the competent authority.

Yours sincerely

  
(Md. Abdur Rashid)

Assistant Secretary

Phone: 9549193

E-Mail: ca2@mocat.gov.bd

PTO

Copy forwarded for kind information and necessary action to (This Serial is not seniority):

1. Foreign Secretary, Ministry of Foreign Affairs, Dhaka .  
(Atten: Consular Section, Ministry of Foreign Affairs-with the request to issue note verbale for issuing necessary visa.)
2. H. E Ambassador of the People's Republic of Bangladesh, USA. (By Bag).
3. H.E. Ambassador, Embassy of the USA, Dhaka.
4. Director General, Immigration & Passport, Agargaon, Dhaka.
5. Controllar, Foreign Exchange Policy Division, Bangladesh Bank, Dhaka.
6. P.S to Minister, Ministry of Civil Aviation & Tourism.
7. P.S to Secretary, Ministry of Civil Aviation & Tourism.
8. Assistant Programme, Ministry of Civil Aviation and Tourism.
9. Mr. Mohammad Abdul Latif, Aerodrome Officer (Fire), CAAB.
10. Mr. Md. Shafiqul Islam, Assistant Engineer (E/M), CAAB.
11. Mr. Bikash Chandra Mallick, Assistant Engineer (E/M), CAAB.
12. P.O to Joint Secretary (Admin & Tourism)/ (Biman/CA)/Deputy Secretary (CA),  
Ministry of Civil Aviation & Tourism.



(Md. Abdur Rashid)  
Assistant Secretary  
Phone: 9549193  
E-Mail:ca2@mocat.gov.bd