

From : Mohammad Mahbubur Rahman Bhuiyan
Deputy Secretary
To : Chief Executive Officer
Bangladesh Tourism Board
BSL Officer Complex
1, Minto Road, Dhaka

The undersigned is directed to convey the sanction of Government of the Peoples' Republic of Bangladesh in favor of the following officials of the Ministry of Civil Aviation and Tourism (MoCAT), Government of the People's Republic of Bangladesh and private tour operators of Bangladesh for attending "ITB Asia-2016" to be held from 19-21 October 2016 in Singapore.

Group-A: Government Representatives

1. Mr. Swapan Kumar Sarker, Additional Secretary, Ministry of Civil Aviation and Tourism -Team Leader
2. Mr. Akhtaruz Zaman Khan Kabir, Chief Executive Officer (Additional Secretary) Bangladesh Tourism Board, Dhaka - Member
3. Mr. Md. Abul Monsur, Secretary (Joint Secretary), Bangladesh Services Ltd. Dhaka - Member
4. Mr. Mahbubur Rahman, Manager (Planning), Bangladesh Parjatan Corporation, Dhaka - Member
5. Mr. Mohammad Nazrul Islam, Deputy Manager, Bangladesh Tourism Board, Dhaka - Member

Group-B: Private Sector Representatives

1. Mr. Syed Ghulam Qadir, Adventure Excape Asia, Dhaka - Member
2. Mr. Ahmed Yusuf Walid, Managing Director, Galaxy Holidays Ltd. - Member
3. Mr. Rashed Khandaker, Silk Route Travels International, Dhaka - Member
4. Mr. Md. Mohosin Iqbal, Amazing Tours and Travels - Member

02. The sanction is subject to the following terms and conditions:

- a. The participants of Group-A will be treated as on duty during the period of the ITB Asia-2016
- b. All expenses in this connection of the participants of Group-A for serial no (1), (2) & (5) will be borne by Bangladesh Tourism Board and serial no (3) & (4) will be borne by respective organization and participants of Group-B will be borne by their own respective organization or by themselves
- c. The participants of Group-A will draw their pay and allowances in local currency. No part of it's shall be drawn in foreign currency
- d. The delegation would leave Dhaka for Singapore on 18 October 2016 or nearest possible date and will leave Singapore for Dhaka on 22 October 2016 or nearest possible date
- e. After participation they will submit a report on "ITB-2016 Singapore" to this Ministry within two weeks of their return.

03. This order has been issued with the approval of the competent authority.

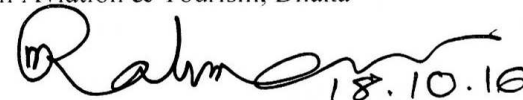


(Mohammad Mahbubur Rahman Bhuiyan)
Deputy Secretary

Phone No. 88 02 954 0839 (O) 01552306036 (M)
email: tourism2@moccat.gov.bd
mahbub.momen@gmail.com

Copy for kind information and necessary action to (not according to seniority)

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka/Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka
2. Secretary, Ministry of Foreign Affairs, Segun Bagicha, Dhaka (Atten: Senior Assistant Secretary, Consular Section with request to issue a Letter of Introduction in favor of the participants of Group-B)
3. H.E. Ambassador of Singapore in Dhaka, Bangladesh
4. H.E. Ambassador, Embassy of the People's Republic of Bangladesh in Singapore
5. Chairman, Bangladesh Parjatan Corporation, Dhaka
6. Director General, Immigration & Passport, Agargaon, Dhaka
7. Controller, Foreign Exchange Policy Division, Bangladesh Bank, Dhaka
8. Private Secretary to the Hon'ble Minister, Ministry of Civil Aviation and Tourism, Dhaka
9. Director, Hazrat Shahjalal International Airport, Dhaka
10. P. S to Secretary, Ministry of Civil Aviation and Tourism, Dhaka
11. Chief Accounts officer, Ministry of Civil Aviation and Tourism, AGB Bhaban, Segun Bagicha, Dhaka
12. Assistant Programmer, Ministry of Civil Aviation and Tourism, Dhaka
13. P.O to Additional Secretary, (Admin & Tourism/Biman & CA), Ministry of Civil Aviation & Tourism, Dhaka



(Mohammad Mahbubur Rahman Bhuiyan)