

Government of the People's Republic of Bangladesh
Ministry of Civil Aviation and Tourism
CA-2 Section
Bangladesh Secretariat, Dhaka.
www.mocat.gov.bd

No.MoCAT/CA-2/IC-1/2000-686

Date: 18 October 2016

From : Md. Abdur Rashid
Assistant Secretary

To : Chairman
Civil Aviation Authority of Bangladesh
Kurmitola, Dhaka.

Subject : **Permission to visit Singapore.**

Ref : Civil Aviation Authority of Bangladesh Letter No-CAAB/Plan/6/Promoc-Seminar/Part-4/2590, date : 29.09.2016

Sir,

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following Officer of Civil Aviation Authority of Bangladesh to attend Air Traffic Management Safety Investigation and Analysis Course in accordance with the following schedule :

No	Name & Designation of the officer	Place	Purpose of Visit	Visit date
1.	Shirin Sultana Assistant Director (FSR) Civil Aviation Authority of Bangladesh.	SAA, Singapore.	To attend Air Traffic Management Safety Investigation and Analysis Course.	24-28 October 2016 for 05 (Five) days excluding transit period.

2. She will be treated as on duty during the period of her visit. She will draw her pay, allowances and other charges in local currency; no part of it shall be drawn in foreign currency.
3. Course fee, accommodation, daily allowance will be borne Singapore Government. Air ticket, visa fee and other expenses will be borne by the Civil Aviation Authority of Bangladesh.
4. She will leave Dhaka for Singapore on above mentioned or nearest suitable date and return from the said country on above mentioned or nearest suitable date.
5. This order is issued with the approval of the competent authority.

Yours sincerely



18.10.16

(Md. Abdur Rashid)
Assistant Secretary
Phone: 9549193


(P.T.O)

No.MoCAT/CA-2/IC-1/2000-686(10)

Date: 18 October 2016

Copy forwarded for kind information and necessary action to (This Serial is not made by seniority) :

1. Foreign Secretary, Ministry of Foreign Affairs, Dhaka .
(Atten: Consular Section, Ministry of Foreign Affairs-with the request to issue note verbale for issuing necessary visa.)
2. HE Ambassador, Embassy of the People's Republic of Bangladesh Singapore.(By Bag).
3. HE Ambassador, Embassy of the People's Republic of Singapore, Dhaka.
4. Director General, Immigration & Passport, Agargaon, Dhaka.
5. Controllar, Foreign Exchange Policy Division, Bangladesh Bank, Dhaka.
6. P.S to Minister, Ministry of Civil Aviation and Tourism.
7. P.S to Secretary, Ministry of Civil Aviation and Tourism.
8. Shirin Sultana, Assistant Director (FSR), Civil Aviation Authority of Bangladesh.
9. Assistant Programmer, Ministry of Civil Aviation and Tourism.
10. P.O to Additional Secretary (Admin & Tourism) /(Biman/CA)/ Deputy Secretary (CA),
Ministry of Civil Aviation and Tourism.


(Md. Abdur Rashid)
Assistant Secretary
Phone: 9549193