

Government of the People's Republic of Bangladesh
Ministry of Civil Aviation and Tourism
CA -2 Section
Bangladesh Secretariat, Dhaka.
www.mocat.gov.bd

No.MoCAT/CA-2/IC-3/2003-635

Date: 29.09.2016

From : Md. Abdur Rashid
Assistant Secretary

To : Chairman
Civil Aviation Authority of Bangladesh
Kurmitola, Dhaka.

Subject : **Permission to visit Bali, Indonesia.**

Ref: Civil Aviation Authority of Bangladesh Letter No-CAAB/Plan/6/Promoc-Seninar(Part-4)/601, Date: 24.09.2016

Sir,

I am directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following Officer of Civil Aviation Authority of Bangladesh to attend Airport Security Programme Workshop to be held in Bali, Indonesia in accordance with the following date:

No	Name & Designation of the officer	Place	Purpose of Visit	Visit date
1.	Mr. M K Zakir Hassan Director (Hazrat Shajalal Int. Airport), CAAB, Dhaka.	Bali, Indonesia	To attend Airport Security Programme Workshop	10-14 October 2016 for 05 (Five) days excluding transit period.

2. He will be treated as on duty during the period of his visit. He will draw his pay, allowances and other charges in local currency; no part of it shall be drawn in foreign currency.

3. Course fee, accomodation fee will be borne by the Indonesian Government. Airticket, daily allowance, visa fee and all other expenses in connection with the visit will be borne by the Civil Aviation Authority of Bangladesh.

4. Mrs. Saira Sultana, W/O Mr. M K Zakir Hassan, Director (Hazrat Shajalal Int. Airport), Civil Aviation Authority of Bangladesh will accompany him during this visit and all her expenses for this visit will be borne by her personally.

5. The Officer will leave Dhaka for the Bali, Indonesia on above mentioned or nearest suitable date from transport period and return from said country on above mentioned or nearest suitable date.

6. This order is issued with the approval of the competent authority.

Yours sincerely



(Md. Abdur Rashid)
Assistant Secretary
Phone: 9549193


(PTO)

No.MoCAT/CA-2/IC-3/2003-635(10)

Date: 29.09.2016

Copy forwarded for kind information and necessary action to (This serial is not made by seniority) :

1. Foreign Secretary, Ministry of Foreign Affairs, Dhaka .
(Atten: Consular Section, Ministry of Foreign Affairs-with the request to issue note verbale for issuing necessary visa.)
2. HE Ambassador, Embassy of the People's Republic of Bangladesh, Indonesia. (By Bag).
3. HE Ambassador, Embassy of Indonesia, Dhaka.
4. Director General, Immigration & Passport, Agargaon, Dhaka.
5. Controllar, Foreign Exchange Policy Division, Bangladesh Bank, Dhaka.
6. P.S to Minister, Ministry of Civil Aviation and Tourism.
7. P.S to Secretary, Ministry of Civil Aviation and Tourism.
8. Mr. MK Zakir Hassan, Director (Hazrat Shajalal Int. Airport), CAAB, Dhaka.
- ✓ 9. Assistant Programmer, Ministry of Civil Aviatin and Tourism.
10. P.O to Additional Secretary (Admin & Tourism) /(Biman/CA) /Deputy Secretary (CA), Ministry of Civil Aviation and Tourism.


(Md. Abdur Rashid)
Assistant Secretary
Phone : 9549193