

Government of the People's Republic of Bangladesh  
Ministry of Civil Aviation and Tourism  
CA-2 Section  
Bangladesh Secretariat, Dhaka.  
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No. 30.014.018.00.00.001/2016-90

Date: 29.01.2017

From : Md. Abdur Rashid  
Assistant Secretary

To : Chairman  
Civil Aviation Authority of Bangladesh  
Kurmitola, Dhaka.

Subject : Permission to visit Italy.

Ref : Civil Aviation Authority of Bangladesh Letter No.CAAB/ Ad/1-6(37)/2016/4/6119, date : 16.01.2017

Sir,

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following Officer of Civil Aviation Authority of Bangladesh to attend factory acceptance test (FAT) to be held in Italy in accordance with the following Schedule :

No	Name & Designation of the officer	Place	Purpose of Visit	Visit date
1.	Mr. Mohammed Shahinor Alam Assistant Engineer (E/M), CAAB.	Italy	To attend Factory Acceptance Test (FAT).	23 -25 December 2016 or from the date of departure for 03 (Three) days excluding transit period.

2. He will be treated as on duty during the period of his visit. He will draw his pay, allowances and other charges in local currency; no part of it shall be drawn in foreign currency.

3. All expenses in connection with the visit will be borne by M/s. Tanzim Engineers, 1/16/3, East Bashaboo, Sobujbagh, Dhaka-1214.

4. He will leave Dhaka for the Italy on above mentioned or nearest suitable date and return from said country on above mentioned or nearest suitable date.

5. This order is issued with the approval of the competent authority.

Yours sincerely



(Md. Abdur Rashid)  
Assistant Secretary  
Phone: 9549193

(PTO)

No. 30.014.018.00.00.001/2016-90(10)

Date: 29.01.2017

Copy forwarded for kind information and necessary action to (Not according to Seniority) :

1. Foreign Secretary, Ministry of Foreign Affairs, Dhaka .

(Atten: Consular Section, Ministry of Foreign Affairs-with the request to issue note verbale for issuing necessary visa.)

2. H E Ambassador, Embassy of the People's Republic of Bangladesh, Italy (By Bag).

3. HE Ambassador, Embassy of the People's Republic, Italy, Dhaka.

4. Director General, Immigration & Passport, Agargaon, Dhaka.

5. Controllar, Foreign Exchange Policy Division, Bangladesh Bank, Dhaka.

6. PS to Minister, Ministry of Civil Aviation and Tourism.

7. PS to Secretary, Ministry of Civil Aviation and Tourism.

✓ 8. Assistant Programmer, Ministry of Civil Aviation and Tourism.

9. Mr. Mohammed Shahinor Alam, Assistant Engineer (E/M), CAAB

10. P.O to Additional Secretary (Admin & Tourism)/(Biman/CA)/Deputy Secretary (CA),  
Ministry of Civil Aviation and Tourism.



( Md. Abdur Rashid )  
Assistant Secretary  
Phone : 9549193